

The Present Occupier



LICENSING®
www.tvlicensing.co.uk

Bristol BS98 1TL

10 February 2007



Dear Sir/Madam,

Thank you for informing us recently that you do not require a TV Licence.

Our experience has shown that a small but significant minority of people who tell us that they do not need a TV Licence, are found to require one when visited. We therefore need to verify the position for all households who inform us that they do not have a television, as a standard procedure. This also applies to people who have told us that they have a television but only use it to watch pre-recorded videos.

By visiting these households we hope to identify all such evaders and we can also ensure that those who, like yourself, legitimately need no contact from Television Licensing are not troubled unnecessarily in the future.

Therefore, we would appreciate your co-operation when one of our TV Licensing Officers visits you in the near future. These visits are routine and take a matter of minutes. Once our officer has confirmed that there is no need for a TV Licence at your address, we will ensure that you do not receive further letters or visits for at least three years. We will then contact you again, simply to check that your circumstances have not changed - for example, you may have moved and the new occupants might use a television.

If you now use or are planning to use a television, please let us know before the officer visits.

If your circumstances have changed since you contacted us and you are now using or planning to use a television, simply complete and return the form below, with this whole letter, in the envelope provided. Remember, if you use television receiving equipment to receive or record television programme services, you must have a TV Licence, otherwise you are risking prosecution and a fine of up to £1,000.

A colour licence costs £131.50 and a black and white costs £44.00. You can choose one of a number of payment options, simply call 0870 240 2934 or visit www.tvlicensing.co.uk All payment methods are listed overleaf, along with the concessionary licences that we offer for people aged 74 and over or who are blind.

Yours faithfully,

Suzanne Avent
Customer Services

If your circumstances have changed and you do need to buy a TV Licence, please note that you are no longer able to do so at the Post Office®. NSA1
Please see overleaf for details about other ways to pay.

Have your circumstances changed?

Fill in your details and post this whole letter to us in the envelope provided.

Title Initials Surname

Address (current)

Postcode

I DO use a TV set at this address (please tick)

- I will buy a licence
 I already have a licence
 Please send me a licence application form

Licence No.

Signature

Date

Please do not write below this line.